

Health Care Coverage Orders

National Medical Support Notice (NMSN)

National Medical Support Notices are served on employers to enforce medical child support obligations. The NMSN may be included in a child support order.

Employers are required by law to comply with a NMSN. This means that you may find it necessary to:

- Enroll an employee from Waived coverage
- Change an employee's plan
- Change an employee's membership

An appropriately completed NMSN will include:

- Name of issuing state child enforcement agency
- Name and mailing address of employee obligated to provide medical support
- Name and mailing address of each child covered by the notice

When a NMSN is received, notify the employee that the agency is required to comply and take the necessary actions to enroll the child or children in the level of coverage contained in the order.

Once enrolled, use the PSB355 transaction to add the child's address into BES. Then, send the response to the order to the issuing agency.

Termination of Employment

If an employee who is under a NMSN terminates, notify the issuing agency that the child's coverage will end.

Release from Coverage Order

When an issuing agency releases an employee from a medical support obligation, the child may be removed or remain covered, at the employee's discretion. The employee may not waive coverage or change plans until the next open enrollment or within 60 days of a consistent Qualifying Mid-year Event.

Retraction from Coverage Order

When a medical support obligation is retracted, remove the children retroactively and return the employee to his or her previous health benefits enrollment status. Refund any difference in premiums. Please contact the office of health benefits for guidance and assistance in these cases.