

5 STEPS TO DELIVERING SUCCESSFUL REMOTE LEARNING

Remote learning is here to stay. Are you prepared to make the shift? Training Industry Courses has created a five-step roadmap to help you manage and deliver engaging remote learning programs that are aligned to organizational goals.



STRATEGIC ALIGNMENT

What you're establishing:

- The goals for the program.
- How the program goals support strategic organizational goals.
- Why remote learning is the appropriate strategy.
- Success metrics you'll use to determine if goals have been accomplished.



CURRENT STATE ANALYSIS

Analyze your current:

- Technology stack.
- Learners' overall technology proficiency.
- Training team's remote learning skills.
- Content.



PLANNING

Make decisions about:

- Modalities and engagement strategies.
- Converting existing content.
- Developing or sourcing new content or technology.
- Team upskilling.
- User training and tech support needs.
- Piloting and testing.
- Roll out.



IMPLEMENTATION

Prepare to roll out:

- Present your plan and gain alignment.
- Execute your plan.
- Involve continuous communication with stakeholders.



REPORTING AND MAINTENANCE

Feedback channels:

- Stakeholders: dashboards to track key performance indicators (KPIs) and executive summary reports.
- Instructional designers: participant feedback reports and learning and behavior change assessment results.
- Subject matter experts (SMEs): technology experts to review technology use and content experts to review content.

Are you ready to manage and deliver engaging remote learning programs? Take the next step toward becoming a remote learning expert with the Managing Remote Learning Workshop.

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